



RISK ASSESSMENT - COVID 19 moving from Pandemic to endemic



Location/Premises/School: St Illtyd PS	Date: January 2022
Completed by: Mr R Hardy	Review date: as and when required e.g. issues identified, changes in Welsh Government / Public Health advice etc
Activity/Description/Area: St Illtyd is now fully open to all pupils without any staggered times. Parents are asked to stick to a one way system on the playground and to keep social distancing.	
This model risk assessment has been drafted taking into account the current alert level and the move from pandemic to endemic and all the information that is currently available including the following Welsh Government coronavirus guidance:	
https://gov.wales/written-statement-local-covid-19-infection-control-decision-frameworks-schools-and-colleges-autumn?utm_source=rss-topics-Coronavirus+%28COVID-19%29&utm_medium=rss-feed&utm_campaign=rss-Written+Statement%3A+Local+COVID-19+Infection+Control+Decision+Frameworks+for+schools+and+colleges+from+autumn+2021	
The guiding Principles are:	
<ul style="list-style-type: none">• enable schools to operate as 'business as usual' as far as possible including the provision of free breakfast and after school clubs, extra-curricular activities and practical subjects• secure the best outcomes for all learners by considering both their educational needs and wellbeing• manage ongoing risks of COVID-19 as safely as possible as for other infections, and ensure clarity of actions required if there is a case in a school	

What are the hazards?	Who might be harmed and how?	What are you already doing?	What further action is necessary?	Action by whom	Action by when	Date action completed
Spread of Coronavirus	<p>Staff & pupils</p> <p>Not following Welsh Government guidance</p>	<p>Anybody unwell with <u>symptoms</u> of COVID-19 will stay at home:</p> <ul style="list-style-type: none"> • New continuous cough; • High temperature; • Loss of/change in taste or smell <p>Non symptomatic persons who are +ve on LFT should isolate for 7 days and can return to work if –ve LFT on day 6 & 7.</p> <p>No pupils/staff to attend school if they:</p> <ul style="list-style-type: none"> • Feel unwell, have any of the above symptoms or have tested positive to COVID-19 in the past 7 days until they have had 2 clear LFTs • If a member of the immediate household tests positive for Covid 19 colleagues should LFT daily. If clear they can attend school. If +ve they should isolate. If symptomatic a PCR test should be undertaken and then self isolate if the test is positive but staff/pupil will take a cautious approach and be mindful of any potential symptoms <p>Anyone (staff or pupils) who have any of the wider symptoms of COVID-19 (fatigue, myalgia, sore throat, headache, sneezing, loss of appetite, nausea, vomiting and diarrhoea) should do daily LFT tests.</p> <p>Robust hand and respiratory hygiene including ventilation.</p>	Ongoing monitoring	All Staff	Ongoing	

		<p>Those eligible will have been offered double/booster vaccination.</p> <p>Continue with the regular cleaning arrangements during the day and at the end of the school day.</p> <p>Active engagement with Test, Trace, Protect.</p> <p>Consideration how to maximise distancing between those in school wherever possible and minimise potential for contamination.</p> <p>Encourage the use of outdoor learning spaces.</p> <p>Visitors to the school - records kept of who has visited and when.</p> <p>All permitted visitors including parents who access the school building will wear a face covering in line with school policy.</p> <p>Send Warn & Inform letters as required.</p>				
Prevention of Coronavirus	Staff & Pupils	<p>Regular communication with staff, parents, guardians.</p> <p>Send Warn & Inform letters as required.</p> <p>Minimise contact between individuals as reasonably practicable:</p> <ul style="list-style-type: none"> • No larger group indoor activities eg live assemblies/concerts for the short term; • It is recommended to maintain traffic routes around the school; • Transient contact is not such an issue; • Slightly staggered approach to lunchtimes. 	School team will agree when and where face	Head Teacher	All Staff	

		<p>Process in place for removing face coverings by those that use them when they arrive at school – don't touch the front of the mask, place mask in covered bin (reusable masks into a plastic bag that can be taken home with them), wash hands.</p> <p>Staff will be able to undertake 3 x a week lateral flow testing and communicate results to HT/Admin if positive.</p> <p>Cleaning hands thoroughly more often than usual with soap & water/hand gel – on arrival at school, returning from breaks, toilet visits and before/after eating.</p> <p>Good respiratory hygiene by promoting 'catch it, bin it, kill it'.</p> <p>Continuing with enhanced cleaning, but this will now be incorporated in the daily clean. Frequently touched surfaces & outside equipment will need to be cleaned</p> <p>Wearing appropriate PPE (see below).</p> <p>Ensure appropriate ventilation.</p> <p>Within classroom:</p> <ul style="list-style-type: none"> • Make small adaptations to the classroom to support minimal face-to-face contact where possible, including sitting side by side and facing forwards if possible; • Move unnecessary furniture out of classrooms to give more space if possible; • Maintain a distance & reduce the amount of time they are in face-to-face contact 	<p>coverings/FRSM will be worn. This will be dependent on the level of risk and this will be regularly reviewed.</p> <p>Ensure sufficient hand washing / hand gel 'stations'</p> <p>Supplies of tissues & closed lid pedal bins available in all classes</p> <p>Toilets will be shared by different groups however, pupils will wash hands prior to entering the toilet and when leaving the toilet & ensure toilets will be cleaned regularly throughout the day.</p>	<p>Head Teacher</p> <p>Head Teacher</p> <p>Head Teacher</p>	<p>ongoing</p> <p>ongoing</p> <p>ongoing</p>	
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		<ul style="list-style-type: none"> • Ideally, adults to maintain social distance from each other and from pupils; • Staff to avoid close face-to-face contact and minimise time spent within 1 metre of anyone. <p>Elsewhere:</p> <ul style="list-style-type: none"> • Avoid large gatherings such as assemblies; • Traffic routes will be used; • Avoid creating busy corridors, entrances and exits; • Additional staff spaces set up to avoid using small communal areas eg social distancing will be maintained in staff rooms. <p>Staff and pupils should have their own individual and very frequently used equipment such as pens and pencils that are not shared.</p> <p>.</p>	Resources that are shared between groups such as sports, art and science equipment should be cleaned frequently	Staff	ongoing	
Asymptomatic staff /pupils at the school	All staff	<p>Lateral flow tests available to all staff working in primary setting/schools.</p> <p>Lateral flow test kits will be offered to all schools and settings in order for staff to take 3 x a week tests. Testing is voluntary, but staff are encouraged to participate to further reduce the risk of asymptomatic transmission within the workplace. Testing is recommended on a Sunday evening, Wednesday and Friday.</p>	School SLT will continue to monitor the process and will support any staff with queries.	All staff		

		<p>Anyone who tests <u>positive</u> using a Lateral Flow Test (LFT):</p> <ul style="list-style-type: none"> • will not attend setting or school and will inform the school immediately so that all contacts can be warned and informed. • Will log the result via the on-line form • A follow up PCR test will be booked if the result of the LFT is positive only if the person has symptoms. If no symptoms, the person will isolate for 7 days. If LFT on day 6 & 7 is negative they can return to work. • The school will email parents to inform them there is a positive at the school SuperTracers@cardiff.gov.uk tpecvschools@cardiff.gov.uk and COVID-19Enquiries@valeofglamorgan.gov.uk <p>A small number of LFTs are available for children if they need to isolate due to being a close contact.</p>				
<p>Incorrect Use of PPE and face coverings i.e. exposure to the virus inadvertently</p>	<p>Staff & pupils</p>	<p>Social/physical distancing, hand hygiene and respiratory hygiene remain the most effective ways to prevent the spread of coronavirus.</p> <p>Staff can choose to use (surgical face masks) when undertaking routine education activities in the classroom/school setting if social distancing cannot be guaranteed.</p> <p>If a pupil becomes unwell with symptoms of COVID-19 and needs direct personal care, staff will wear disposable gloves, apron and fluid-resistant (type IIR) surgical mask; eye protection should also be worn if a risk assessment determines that there is a risk of splashing to the eyes from coughing, spitting or vomiting;</p>	<p>Decision when and where to use face coverings routinely at the school will be a decision of the staff team</p> <p>Staff will wear face coverings in communal areas such as corridors and the hall and in classrooms where social distancing is not guaranteed.</p>	<p>All Staff</p>	<p>ongoing</p>	

		<p>gloves and aprons to be worn when cleaning areas where a symptomatic person has been.</p> <p>All the above PPE to be worn if providing intimate care.</p> <p>School environment to be organised so they operate with social distancing maintained throughout a routine day.</p> <p>Any visitor to the school will wear a face covering and sign the visitor register in line with school policy.</p> <p>Parents will be asked to wear a face covering when in the school building.</p> <p>Staff can choose to wear surgical mask face coverings when dealing with upset children at the beginning of the day as staff might need to get close to parents/carers in this instance.</p>	<p>Provide staff with a supply of single-use face coverings or washable face coverings</p>	<p>Head Teacher</p>	<p>ongoing</p>	
<p>People at school who are unwell</p>	<p>Staff & pupils possibly visitors</p>	<p>Pupils who develop Covid symptoms are to be placed in a separate room until they are collected, supervised at a distance of 2 metres where possible. If this is not possible, disposable gloves, apron, disposable mask type IIR & visor to be worn. If possible, the pupil can wait outside with an adult.</p> <p>Anybody with the three main Covid symptoms to stay at home, begin to self-isolate for 7 days and make arrangements to be tested ASAP (including pupils).</p> <p>Engage with the Test, Trace, Protect strategy.</p>	<p>Ensure surfaces that symptomatic pupils / staff have come into contact with are carefully and thoroughly cleaned</p> <p>If test is negative, they can return to school when they feel well enough to do so</p> <p>Advise H&S Team as soon as anybody in the school tests positive</p>	<p>Staff</p> <p>Staff / pupils</p> <p>Head Teacher</p> <p>Line manager</p>	<p>ongoing</p> <p>ongoing</p> <p>ongoing</p> <p>ongoing</p>	

		<p>All staff will be able to undertake 3 x a week 'lateral flow tests', communicating results to HT/Admin Staff prior to attending school.</p> <p>Manage confirmed cases of COVID-19 among the school community and contain any outbreak by following local health protection team advice.</p> <p>Thoroughly clean the areas used by the unwell child/staff member.</p>				
Engage with the Test, Trace, Protect (TTP) Strategy to avoid the spread of the virus	Staff & pupils	<p>School will remind everybody who is showing symptoms to self-isolate and book a test. Those living with someone showing symptoms will now LFT daily. If negative they can come to school but take a cautious approach. If positive and non-symptomatic they can do daily LFT for 7 days. If symptoms, they need to do a PCR.</p> <p>The Test Track Protect team will work with the school to identify which pupils will need to be tested or may need to be warned and informed following a positive case linked to the school. Warn and inform letters are only sent to contacts</p>	School will be contacted by the TTP team to assist in tracing contacts where necessary	Head Teacher	ongoing	
Pupils & staff with underlying health conditions	Staff & pupils	<p>Staff and pupil well-being is a primary concern for the school.</p> <p>Support mechanisms for staff include:</p> <ul style="list-style-type: none"> - Talking to line manager; - Completing the All Wales Covid-19 workforce assessment tool; - Employee Assistance Programme (Care First) available 24/7 on 0800 174 319; - Occupational Health Service can be contacted on https://staffnet.valeofglamorgan.gov.uk/S 	<p>Monitor Welsh Government advice for any additional action to be taken in relation to those that were shielding.</p> <p>Support can be obtained from the H&S Team and / or the OH Service</p> <p>Staff to use the COVID-19 Workforce Risk Assessment (self-assessment) to consider their own health and well-</p>	Head Teacher	ongoing	Any staff that choose to

		<p>taff-Central/Human-Resources/Occupational-Health/Referring-to-Occupational-Health.aspx</p> <p>Staff to be alert to identify and support learners who exhibit signs of distress.</p>	<p>being status to see if they are at higher risk of developing more serious symptoms if they come into contact with the COVID-19 virus – result will be either low, high or very high. Result to be discussed with the line manager.</p> <p>Well-being action plan for any staff who require reasonable adjustments</p>			
Transport – spread of the virus during commuting to school	Staff & pupils	<p>Face coverings to be worn on public transport.</p> <p>If staff are sharing a vehicle, they will take reasonable precautions i.e. socially distance, use of face covering and ventilation.</p> <p>Face coverings will be worn on all school transport and the risk assessment provided will be followed</p>			ongoing	
Lack of First Aid provision or transmission of the virus via the application of first aid	All staff & Pupils	<p>Low risk environment.</p> <p>Supervision ratios to be adhered to (minimum of emergency first aid staff on site at all times).</p> <p>First aid equipment available and adequately stocked. Hygiene will be maintained throughout the first aid process</p> <p>Corporate accident / incident form to be completed where appropriate.</p>	<p>All first aid trained staff will keep up to date with latest government guidance on first aid.</p>		ongoing	

<p>Administering prescription medication</p> <p>Incorrect medication or dosage given; medication not available</p>	<p>Pupils</p>	<p>Usual school policy / procedures to be followed by staff hygiene and PPE worn as required.</p>			<p>ongoing</p>	
<p>Fire breaking out</p>	<p>All staff & pupils</p> <p>Burns, smoke inhalation, asphyxiation</p>	<p>Fire alarm checks to be carried out as normal</p> <p>Fire doors should not be wedged open unless done so with an appropriate hold open device that is connected to the fire alarm system.</p> <p>Head Teacher will ensure fire risk assessment is up-to-date and any outstanding work undertaken</p> <p>Fire evacuation procedures and drills undertaken</p>	<p>Support can be obtained from Fire Safety Officer on 01446 709150</p>		<p>ongoing</p>	
<p>Safeguarding issues due to the Covid 19 situation</p>	<p>Pupils</p>	<p>All staff aware of their safeguarding duties.</p> <p>All staff and pupils should know how to contact the Designated Safeguarding Person (DSP) and consider how pupils can talk privately.</p> <p>Standard procedures to be observed including consideration of older age groups.</p> <p>Appropriate site security arrangements in place.</p>			<p>ongoing</p>	

Breaches of Building & property maintenance	All staff & pupils Legionella, defects in property, faults, electric shock etc.	<p>All routine inspections & tests must be maintained e.g. legionella water monitoring, hand wash water temperatures.</p> <p>Statutory inspections & servicing to continue.</p> <p>Defects to be reported for remedial action.</p> <p>All doors to chemical / cleaning storage, electrical distribution cupboards, high risk areas etc. to be kept locked.</p> <p>Good housekeeping to be maintained.</p> <p>All outdoor building maintenance must be coordinated with the Head Teacher to ensure segregation from pupils and staff e.g. grass cutting.</p> <p>All contractors report to reception prior to the start of any work and will follow the school procedures.</p>			ongoing	
Cleaning so that the virus does not spread	All staff & pupils	<p>Maintain robust cleaning at all times.</p> <p>Wash hands following any cleaning activity.</p> <p>Cleaners to wear appropriate PPE in line with current arrangements e.g. gloves, apron etc.</p> <p>Wear goggles if decanting chemicals where there is a risk of splashing in the eyes.</p> <p>Staff to assist with cleaning where appropriate.</p> <p>COSHH information on cleaning products.</p> <p>COSHH slide deck for staff.</p>	The school will be aware of the provision for cleaning supplies from the Vale and the removal of additional funding so will manage cleaning resources to ensure that a robust approach is followed.		ongoing	

Lack of staff, reduction in supervision	Staff & pupils Lack of supervision, increase in accidents, increase contact	Maintain supervision levels as far as practicable at all times. Identify back-up staff from both within school and a supply agency. Utilise rotas to cover access times including break and lunch times. Consider redeploying staff where necessary. Ensure there are contingency plans in case of closure.	Head Teacher, SLT, Admin To be continually monitored.		ongoing	
Catering – spread of the virus during meal times	Staff and pupils	Kitchens will be fully open. Pupils will eat school dinners in the dining room/Hall - pupils will only be sat on one side of the dining tables all facing the same way if possible. Tables and points of contact will be cleaned. There will be good ventilation. Staff will socially distance	Further information and guidance provided by Welsh Government to cover any potential issues with the provision of free school meals, if the need arises The use of face coverings by staff will be a decision for the school team			
Spread of the virus during Educational visits	Pupils/ staff	Welsh Government supports the guidance produced by a partnership of experts to help ensure that educational visits and activities are safe: https://oeapng.info/ . Specific risk assessment will take Covid 19 into account especially if visits involve transport when precautions will be undertaken.	EVC Coordinator			

Breakfast Clubs & after school provision		Breakfast club will be open - numbers will be monitored and children kept to tables in their year groups as far as possible. The area is very well ventilated.				